



INSTITUTE of CERTIFICATED and CHARTERED STATISTICIANS of SOUTH AFRICA (ICC SSA)

BYE-LAWS

1. NAME

The institute shall be known as the INSTITUTE of CERTIFICATED and CHARTERED STATISTICIANS of SOUTH AFRICA herein referred to as ICC SSA or as Institute. ICC SSA is a non-denominational, apolitical, non-racial and non-profit organization Reg. No. 2012/034629/08. ICC SSA is a private body. *ICC SSA is an Associated Society of the South African Statistical Association (SASA) and adheres to the SASA Constitution and hence affiliated to the South African Council for Natural Scientific Professions (SACNASP) through the SASA membership.* ICC SSA's Bye-Laws pledge alignment with the regulations and directives of SACNASP. The time duration of ICC SSA is unlimited.

2. PLACE OF BUSINESS

ICC SSA is an Associated Society of SASA, managed by the Board of the Institute (BoI), was founded in Johannesburg, province of Gauteng, Republic of South Africa and launched on the 13 June 2011 by means of a Charter from the Hon. Minister Trevor Manuel. The Institute was formally registered as an NPO in 2012. The BoI actions its operations from venues provided by sponsors.

3. PURPOSE

- 3.1 To promote the status of professional Statisticians in the South African private and public sectors.
- 3.2 To provide a forum for the exchange of Statistical knowledge among members, for the benefit of South Africa.
- 3.3 To promote publications and other works pertaining to practicing Statisticians and to recognise merit in such publications and works.
- 3.4 To lead, direct and influence policy in Statistics for the public, private and educational sectors.
- 3.5 To promote and advance education and training of Statistical Sciences in South Africa.
- 3.6 Through effective financial management, ensure that maximum feasible short, medium and long-term advantages accrue to the Members of the Institute in the form of its stability, facilities, benefits and activities.
- 3.7 To preserve the rights of statisticians of Professional status in the publications of statistics (e.g. data, forecasts, estimations, confidence intervals) and statistical models utilized in the derivation of statistics in concordance with the *Act No. 27 of 2003 of SACNASP*.
- 3.8 *To forge alliances with similar International entities.*



4. MEMBERSHIP

4.1 Eligibility

Membership is restricted to persons who have an active interest in the objective of the Institute. Every member is required to uphold the dignity of the profession of Statistician in a strictly fiduciary manner.

4.2 Selection

- 4.2.1 All associations, institutions, companies and physical persons that wish to be admitted to Membership must submit a written application on the ICC SSA prescribed form to the Bol at least 30 days prior to a Bol meeting.
- 4.2.2 The Bol will circulate the applications to all ICC SSA members and will reserve the right of admission to ICC SSA of any applicant.
- 4.2.3 The new Members will be announced and presented with a Certificate or Charter.
- 4.2.4 A candidate for election to membership of the Institute or for transfer to another grade of membership shall be duly notified of the Bol decision, in writing, by the Institute Secretary regarding their application.
- 4.2.5 The application must be submitted to the Bol, which will acknowledge receipt thereof within 30 days. The Bol will inform the Applicant of its acceptance/rejection, within 30 days after a Bol meeting. The Bol reserves the right to divulge or not divulge the reasons for its acceptance/rejection*
- 4.2.6 The application on a provided, prescribed template (revised occasionally by the Bol) must contain the following:
 - 4.2.6.1 A Curriculum Vitae of the applicant (full details of applicant without repeating points **4.2.6.2** and **4.2.6.5** below)
 - 4.2.6.2 The field(s) where the applicant has been practicing (refer to point **4.3.6**)
 - 4.2.6.3 The period that the Applicant has been practicing in the field(s)
 - 4.2.6.4 A detailed description of the statistical work performed within that period (as per template)
 - 4.2.6.5 Publications, presentations and other reports although not a necessary requirement will stand the applicant in good stead in the adjudication by the Bol and may be appended to the application
 - 4.2.6.6 The report (ref **4.2.6.4**) must be initialed at each page and signed off as ascertained by the applicant and a competent supervisor / manager / executive
 - 4.2.6.7 The Bol shall provide every member with a Certificate or Charter showing the type of membership to which they have been elected or transferred to. Such Certificate or Charter will remain the property of the Institute and shall be returned to the Institute on request of the Bol.

4.3 Classes / types of membership

There shall be six categories: Founder Members, Chartered Members, Certificated Members, Beneficiary Members, Honorary Members and Associate Members. Only Founder Members, Certificated and Chartered Members have the right to vote on matters concerning the conduct of the affairs of the Institute.

Only a member of the Institute shall be entitled to use the authorized letters, as set out in the Bye-Laws (ref **4.3.1**), designating their type of membership in the Institute.



All Members participate during the life of ICC SSA and must be compliant to the Bye-Laws and the deliberation of the Assemblies, co-operating materially and morally at the operations of ICC SSA. Applicants who graduated from non-South African Universities will be assessed on merit by the Bol (ref **4.2**).

4.3.1 Founder and Chartered Members (FM and ChM)

4.3.1.1 FMs: Associations, Institutions, Companies

4.3.1.2 FMs: Physical persons that constituted the first Bye-Laws for the founding of ICC SSA and who are compliant with **4.3.1.3** or **4.3.2.2** below.

4.3.1.3 ChMs: must at least be in possession of BScHons or PGDip on an NQF Level 8 qualification from a South African University with a major in Statistical Sciences and have fulfilled an approved internship as set out under point **4.3.6** below. ICC SSA will recommend approval to SACNASP for Professional registration. ChMs that, in the past, have already registered as Professional Natural Scientists with SACNASP will have preferential admission to this category, as deemed by the Bol.

4.3.1.4 FMs and ChMs can be represented at Assemblies physically or by proxy (by means of a duly fully delegated signed form provided by ICC SSA).

4.3.2 Certificated Members (CeM)

4.3.2.1 Members that, not being part of **4.3.1** above would be or have been admitted afterwards.

4.3.2.2 Must be in possession of at least a 360 credit Bachelor Degree or Diploma or an equivalent degree from a University, with a major in Statistical Sciences. Such Degree should be on NQF Level 7 and Diploma on NQF Level 6. ICC SSA will recommend approval to SACNASP for Certificated registration. CeMs that, in the past, have already registered as Certificated Natural Scientists with SACNASP will have preferential admission to this category, as deemed by the Bol.

4.3.2.3 Must have fulfilled an approved Internship (refer to **4.3.6**).

4.3.2.4 CeM's can be represented at Assemblies physically or by proxy (by means of a duly fully delegated signed form).

4.3.2.5 All Members participate during the life of ICC SSA and must be compliant to the Bye-Laws and the deliberation of the Assemblies, co-operating materially and morally at the operations of ICC SSA.

4.3.3 Beneficiary Members (BM)

4.3.3.1 Entities or individuals that have contributed financially to the ICC SSA by means of donations of at least R 5000 (five thousand).

4.3.3.2 They must be compliant to the Bye-Laws.

4.3.4 Honorary Members (HM)

4.3.4.1 Members that for relevant services or support or meritorious conduct towards ICC SSA, are nominated by the General Assembly.

4.3.4.2 HM's are not subject to membership fees, may participate at General Assembly meetings, but do not have the right to the vote.

4.3.4.3 They must be compliant to the Bye-Laws.



4.3.5 Associate Members (AM)

4.3.5.1 Members having fulfilled a partial requirement mentioned in **4.3.1**, **4.3.2**, **4.3.3** and **4.3.4** above.

4.3.5.2 All Members or Companies or institutions sympathetic to the Bye-Laws of ICC SSA.

4.3.5.3 These Members require special Membership fees and do not enjoy the right of the vote. These Members enjoy Membership fees at events organized or in affiliation with other Organizations. These Members enjoy special rates when engaging in projects with the Institute.

4.3.5.4 They must be compliant to the Bye-Laws.

4.3.6 Internship

The Internship by a Member would be in the following fields of Statistical Sciences:

- **Technometrics:** Physics, Engineering
- **Chemometrics:** Chemistry, Chemical Engineering
- **Econometrics:** Economics, Accounting, Finances
- **Psychometrics:** Psychology, Human Resources
- **Environmetrics:** Environmental Sciences, Pollution Studies
- **Biometrics:** Biostatistics, Biometry, Medical and Pharmaceutical Studies
- **Business Sciences:** Performance, Benchmarking, Derivatives
- **Actuarial Sciences:** Insurance Studies but not as an Actuary
- **Geometrics:** Spatial, Geological, Geographical Studies
- **Official Statistics:** Census Studies, Governmental Indices
- **Forensics:** Auditing, Investigational, Police Science Studies
- **Statistical Sciences Facilitation:** Teaching and promulgation of the knowledge in the Statistical Sciences, specifically for educators, course facilitators and lecturers
- **General:** in at least 3 of the above mentioned fields
- **Others:** deemed acceptable by the Bol

The time window for the internship will be decided by the Bol to be in concordance with the applicant's qualifications and the fields mentioned above.



4.4 Revoking Membership

Members may lose their membership status by means of:

4.4.1 Resignation

A member may resign from the Institute by sending their resignation in writing to the Secretary of the Institute for submission to the BoI. Any moneys due by the member shall be paid forthwith. On acknowledgement of the resignation by the BoI the member will return any Certificates or Charter issued.

4.4.2 Failure to pay Membership fees

A member whose annual subscription is not paid by the stipulated date shall cease to be in good standing and shall no longer be entitled to exercise the rights and privileges of membership.

4.4.3 Disciplinary action

The BoI shall have power to take such action, under the recommendation of the Disciplinary Committee (DC, see **5.4** below), as it may consider necessary in the case of any member whose continued membership would, in its opinion, be contrary to the interests of the Institute, provided any such action shall be agreed upon by two-thirds of the members present and voting at the BoI meeting at which such decision is taken. Notice of intention to consider the matter at a particular BoI meeting shall be given to all members of Board.

4.5 Re-admission to membership

The BoI may re-admit to membership in the appropriate grade under such conditions as the BoI may determine any person whose membership has terminated from any cause provided that the BoI is satisfied that their readmission would be in the interests of the Institute. The BoI may decide to refuse admission in any particular case without assigning a reason.

4.6 Recognition of Prior Learning (RPL)

Provision for Recognition of Prior Learning (RPL) is inclusive for the assessment of Applicants wherever possible. ICC SSA would determine whether the person claiming recognition and credits towards qualifications, has achieved the applied knowledge according to the Field of Practice (FoP) descriptors, its purposes, its learning outcomes and assessment criteria of qualifications thereof. ICC SSA would do so in concordance with SAQA RPL Policy Document. In the event of a required qualification in the respective FoP, ICC SSA will engage in formal National Institutions to provide such, if possible. The Adjudication Review Committee (ARC) will then determine the level of certification and submits the report to the BoI.



5. EXECUTIVE BODIES

The management of the institution shall be the responsibility of the following Bodies of ICC SSA.

5.1 The General Assembly (GA)

The GA is constituted by the SASA Exco, FMs, ChMs and CeMs (refer to **4.3**).

5.2 The Board of the Institute (BoI)

The BoI is constituted by a Chairperson, Chief Executive Officer, a Financial Director, a Secretary and a number of Directors as deemed fit for the operations of the Board (with a total maximum of 14 [fourteen] Board members). Two of the Directors being ex-officio members of SASA and SACNASP. At least 60% (sixty percent) of the BoI founder members are bona-fide Chartered Statisticians. All are re-selectable. All enjoy the right of Board-vote.

5.3 The Body of Trustees (BoT)

This Body is constituted by four effective Members, of which the Chairperson of the BoI and the President of SASA are the two who may not chair the Body of Trustees.

5.4 The Disciplinary Committee (DC)

The DC is formed by the Trustees plus two Members nominated by the GA.

The DC follows the Code of Ethics (CoE – see point **9** below) and makes recommendations for action to the BoI on infringement(s) of the CoE by a member.

5.5 The Auditing Committee (AC)

Consists of the Trustees plus an external auditor.

5.6 The Body of ICC SSA

All Bodies of ICC SSA, excluding the GA, are elected for three years and the vote of simple majority applies, unless otherwise stated. The executive committees shall have the following powers:

5.6.1 The GA is the supreme organ of ICC SSA, it:

- Rejects/Accepts nominations to the AC, DC, BoT and BoI and duly elects these Bodies for a period of three years
- Operates on variations of the Bye-Laws by a presence of at least 55% of its present membership and at least one member of the SASA Exco (proxy inclusive and counted) and with majority vote
- Approves the financial statements and budgets
- Ratifies the admission or exclusion of members
- Decides on the cession of ICC SSA by a favorable vote of at least 65% (sixty five percent) of its present membership
- Approves membership fees
- Approves the minutes of the previous Assembly
- Deliberates on the BoI proposals and on proposals from the members
- May allow remuneration to any member of the BoI but not on a permanent basis (only for the term of office); the request being made by the BoI, recommended by the BoT and concurred by the AC



- May be called at any time that the Bol deems it necessary and/or when it is requested to the Bol by at least 20% (twenty percent) of its membership via a detailed motivated proposal for the Agenda
- The convocation of the GA is communicated by the Bol at least 15 (fifteen) days prior to the date
- The communication which has to be duly signed by the Chairperson of the Bol, must contain the date, time, venue, minutes (if applicable) and the Agenda; and must be sent to each Member by whatever means plausible and retain proof
- The GA may not deliberate on items not included in the Agenda, unless the GA has full representation at the meeting.

5.6.2 ICC SSA is managed by the Bol elected by the GA which:

- At the first seating, the Bol elects the Chairperson, Chief Executive Officer, the Financial Director, the Secretary and the nominated Directors. All hold a Directorship status (without personal liability, except for cases of fraud and theft) with equal vote with the Chairperson holding an extra casting vote (if necessary)
- Meets at the call of the Chairperson and three other Bol members constitute a quorum, provided that the Chairperson (or a fully delegated member) is present; the Bol should not meet less than once every three months
- The conduct of the Bol members must at all times be considerate, respectful and becoming of a representative of ICC SSA, internally and externally so as not be detrimental to the interests of ICC SSA
- At each Bol meeting there is an Agenda, and the minutes are approved
- May substitute not more than two of its members per annum, that either resigned or due to dismissal, without the convocation of the GA. In the case of more than two members, a GA must be convened within two months
- Administers, manages ICC SSA and takes decisions in all projects and ventures except for the disposition of registered fixed or non-fixed assets, for which a GA must be convened
- May form Committees or Task Forces in advisory function to the Bol
- Invokes a GA the month after the end of the Financial year or by written request of at least 40% (forty percent) of ICC SSA members but not more than 3 GA's may be considered within a year
- Is legally represented by the Chairperson or Chief Executive Officer when duly delegated
- The Chairperson (or its full delegate) will represent ICC SSA at all formally invited functions and in front of third parties (National and International). The Chairperson approves the Agenda. The Chairperson invokes and presides the General Assembly and chairs the Bol
- The Financial Director (FD) verifies the bookkeeping transactions and submits the Financial Report at every Bol meeting. All cheques to be paid must be signed by the FD and the Chairperson
- The Secretary is accountable for the compilation of the Agenda and the Minutes for/at every official meeting (Bol, GA, e.t.c ...) as requested by the Chairperson. The Secretary is accountable for the archiving and administration of the correspondence and assists in the devolution of the Chairperson's duties or upon request
The Secretary is also accountable for the facilitation of the annual ICC SSA Convention, whose programme is directed by the Bol.
- The Bol is empowered to make arrangements for secretarial and relevant services and to provide for the necessary remuneration



- The Bol may at its discretion and upon the written request signed by at least ten members resident in a specific area, form a Centre of the Institute in such area. The affairs of Centers shall be conducted in accordance with Rules approved by the Bol.

5.6.3 ICC SSA is held in trust by the Trustees elected by the GA which:

- May inspect at any time the financial statements and other operations of ICC SSA
- Fulfills any inspectional or control function that it may feel becoming or that has been requested by the GA.

5.6.4 The Disciplinary Committee (DC), elected by the GA, which:

- Apart from the Chairperson of the Bol, who may not chair the DC, cannot have other Bol members
- May invoke an Extraordinary GA in order to signal expected violations by any member in the terms and spirit of these Bye-Laws
- Has the power to dismiss any member guilty of misconduct vis-à-vis ICC SSA or that has been found guilty by a Court of Law in terms of criminal charges pertinent to these Bye-Laws (ref **9.3.9**).

5.6.5 The Auditing Committee (AC), elected by the GA, which:

- Apart from the Chairperson of the Bol, who may not chair the DC, cannot have other Bol members
- Approves the Balance Sheet and Income Statement for the GA's ratification
- Approves the Budget submitted by the Bol
- Sets the submission dates for the financial statements and budgets to which the Bol has to comply.

5.6.6 Adjudication Review Committee (ARC):

- **Constitute of Chairman, CEO, Secretariat, Director**
- **The committee meets coincidentally prior to the Bol meeting and, at least once more before. They are responsible for assessments of Applicants. The CEO chairs and submits reports to the Bol.**

5.6.7 Financial Committee (FC) – Chairman, FD, Director

The committee meets bimonthly on the same day as the MC & SCC meetings or as required. They are responsible for Financial Plans. The FD chairs and submits reports to the Bol.

5.6.8 Marketing Committee (MC) – Chairman, CEO, FD, Secretariat, 3 Directors

The committee meets bimonthly on the same day as the FC & SCC meetings or as required. They are responsible for Marketing Initiatives. The designated Director chairs and submits reports to the Bol

5.6.9 Sponsorship & Contracts Committee (SCC) – Chairman, CEO, Director

The committee meets bimonthly on the same day as the MC & FC meetings or as required. They are responsible for sponsoring and contracting Initiatives. The designated Director chairs and submits reports to the Bol.



6. MEETINGS

6.1 The meetings of the Institute shall normally be held in Johannesburg, but may be held at such other places as the Bol may decide. In the Bol, the Chairman (or the fully delegated member) and three other Bol members constitute a Quorum. The Bol may hold the following types of meetings:

6.1.1 GA of members of the ICC SSA

The GA Meeting of the Institute shall be held on a date decided by the Bol (at least once a year and preferably at the annual SASA Conference), to receive and consider the report of the Bol, the audited Income Statement and Balance Sheet, the Report of auditing committee, on the election or performance of members of the Bol, and to conduct such other business as the Bol may decide.

6.1.2 Ordinary Meetings

Ordinary Meetings of the Institute shall be held at times and on dates decided by the Bol.

6.1.3 Special meetings (Informal meetings of Bol plus members, Special Meetings and ballots)

6.1.4 The Bol may, at any time, convene a Special Meeting or conduct a ballot to resolve any specified business other than an amendment to the Bye-Laws

6.1.4 The Bol may conduct a non-binding opinion poll on any matter on which it wishes to test the feelings of the membership

6.1.5 The Bol shall, within 30 (thirty) days of the receipt of a written request of 50% (fifty percent) Founder, Chartered and Certificated members, convene a Special General Assembly or conduct a ballot to resolve any specified business other than an amendment to the Bye-Laws.

6.2 Notice of meetings

Notices of convening Ordinary Meetings, the General Assembly and Special Meetings shall be sent to members not less than 14 (fourteen) days prior to the dates of such meetings.

6.3 Omission of notice of meetings, voting by proxy and GA quorum

6.3.1 The accidental omission to give notice of any meeting of the Institute to any Founder, Chartered or Certificated member shall not invalidate any resolution passed at such meeting.

6.3.2 Voting by proxy

A Founder, Chartered or Certificated member unable to be present at any Meeting may vote by proxy; proxies may not be delegated more than twice for the same meeting. The persons appointed as proxies shall be Founder; Chartered or Certificated members of the Institute and such appointment shall be duly made in writing and signed.

6.3.3 GA quorum

The members present at the GA will constitute a quorum, provided that notice was given accordingly in terms of par. **6.2**



7. FINANCE

7.1 Sources of funding:

- From the annual membership fees of its Members. These fees are established every year by the BoI of ICC SSA in concordance with SASA
- From fund raising events such as socials and conferences
- Donations
- Sponsorships
- Revenue from particular projects.

7.2 Maintenance of funds:

The BoI is authorized to manage the finances of ICC SSA in accordance with policies and procedures decreed by the GA.

8. RULES OF PROCEDURE

8.1 Meetings (Refer to 6)

8.2 Attendance

Members of BOI, BoT, DC and AC: apologies required if unable to attend.
Continuous absenteeism may constitute disciplinary action.

8.3 Amendments

The Bye-Laws may be revised annually for the first year since official registration and thereafter, every five years in concordance with the revision of SASA's Constitution. Any amendment is to be submitted to the Secretary in writing four weeks before a GA for debate.

9. CODE OF ETHICS (CoE):

9.1 The SASA Constitution's Code of Conduct (see Addendum A) forms the basis for the CoE.

9.2 The CoE is in concordance with SACNASP's Natural Scientific Professions Act No.27 of 2003, with particular reference to Section 27.

9.3 Administration

Certificated and Chartered Statisticians:

9.3.1 May not, without satisfactory reasons, destroy, or dispose of or knowingly allow any other person to destroy or dispose of, any information within a period of 5 years after the completion of the work concerned. "Information" pertains to data (acquired or stored or used in electronic form or otherwise) , processed data in forms of documents, reports, records, calculations, computations that form part of the work concerned. "Work" refers to any work pertaining to the statistical science normally carried out by a Certificated or Chartered Statistician



- 9.3.2 May not divulge any information prepared by them for their employer without the latter's consent, unless by conduct deemed unbecoming the employer is decided by a Court of Law.

Other Administration

- 9.3.3 Certificated Statisticians may not sign off reports of any sorts without the adjoined signature of a Chartered Statistician
- 9.3.4 ICC SSA reserves the right to provide (or not) professional indemnity insurance cover for Chartered Statisticians, from time to time and this function will be managed by the Bol
- 9.3.5 Chartered Statisticians must provide adequate mentorship towards Certificated Statisticians, whenever possible
- 9.3.6 The Charters and Certificates remain the property of ICC SSA and they may not be altered or destroyed. These documents are compliant to the SACNASP's Natural Scientific Professions Act No. 27 of 2003, with particular reference to Sections 24 and 41
- 9.3.7 ICC SSA must supply SACNASP with the CoE (or any of its revisions/amendments) so as to be compliant with Section 27 and 28 of the Natural Scientific Professions Act No. 27 of 2003
- 9.3.8 The DC would act as a SACNASP investigative body should the matter for disciplinary intervention be escalated to the SACNASP Council for further action; this is to be in concordance with Sections 29, 30, 31, 32, 33 and 34 of the Natural Scientific Professions Act No. 27 of 2003.

10. CONTINUOUS PERSONAL DEVELOPMENT (CPD)

10.1 Premise

ICC SSA recognises that the Chartered Statisticians and the Certificated Statisticians need to continuously develop themselves through various activities of professional development. The professional status in an industry is underpinned by a body of scientific knowledge and the application of that knowledge in the real world of work.

The Chartered Statistician and the Certificated Statistician sets an industry standard of professional competence gained through formal study and informal learning processes. The Chartered Statistician and a Certificated Statistician, therefore, must maintain their professional status through a process of continuous learning and professional development.

ICC SSA defines Continuous Professional Development as the systematic improvement and maintenance of knowledge and skills, as well as the development of personal qualities of the Chartered Statistician and Certificated Statistician necessary for the execution of the professional and technical duties throughout their careers in Statistics.

ICC SSA will develop and/or accredit a CPD programme that will provide for the following categories of learning and development activities:



- Formal Qualifications
- Short training courses and participation in workshops
- In-company training
- Knowledge Sharing
 - Authorships of books, articles and papers
 - Lectures and speeches
- Attendance of conferences and exhibitions
- Mentorship and coaching
- Active participation in relevant professional organisations
- Private study
- Personal development.

Certificated and Chartered Statisticians are obliged to continually develop themselves by engaging in further studies, attendance at relevant business related conferences, workshops etc. to remain competent in the various aspects of their work.

ICC SSA has ruled that during a five (5) year cycle every Chartered Statistician must accumulate a minimum of 25 CPD “credits” in order to qualify for a Charter renewal. The renewal will incur an administrative fee as set by the Bol.

In addition to the requirements stipulated in par. **4.3.6**, Certificated Statisticians must accumulate a minimum of 6 CPD credits to qualify for an upgrade to a Chartered Statistician. These can be accredited towards the first renewal.

10.2 Credits

Credits can be obtained from the following Categories, recognised by ICC SSA:

10.2.1 Category 1: Compulsory – 1 CDP per annum with a max of 4 CPDs per annum.

This category covers all developmental activities such as formal courses, conferences, seminars, workshops and colloquiums which have been validated and awarded CPD credits by ICC SSA. Other activities from service providers can be submitted to the Bol for evaluation, validation and consideration as continuing development. ICC SSA will levy a charge for the accreditation process. Courses supplied by accredited tertiary institutions (e.g. a university) are automatically validated in this category, for CPD credits.

10.2.2 Category 2:

This category covers statistical work activities that are performed when carrying out professional responsibilities in the course of normal daily work.

Certificated and Chartered Statisticians can claim up to 2 CPDs per year, one for every 400 hrs of statistical related work (including ‘managing’ statistical work).

An applicant may also claim an additional credit for time spent mentoring. A maximum of 3 CPDs may be obtained in this category per annum.



10.2.3 Category 3:

This category covers individual activities such as membership of SASA, ICC SSA and SACNASP which will earn 1 CPD credit per Association per annum.

In this category there are many other activities which can earn CPD credits. For example: participation in statutory, professional, institutional, technical, and non-technical committees or task groups, evaluation of statistical programmes, evaluation of educational qualifications, evaluation of statistical competence, completed post-graduation qualifications, self-study (including articles in journals), etc...

A maximum of 3 CPDs may be obtained in this category per annum.

At least 1 CPD credit must be obtained in at least 2 of the 3 categories, of which Category 1 is compulsory. Additional credits obtained in a year may be carried over to the next year but not beyond the 5-year cycle period.

10.3 Operational Procedure

The Bol will establish and publish guidelines for the categories that will provide the required credits. The candidate must upon request by the Bol, present a body of evidence of Continuous Professional Development in a prescribed report card as described in the guidelines.

Audit: ICC SSA may conduct random audits of the CPD records of all Chartered Statisticians and Certificated Statisticians. If selected for audit, the member must provide a body of evidence to support the CPD credits claimed as provided in the report card

Non-compliance: In the event of a Chartered Statistician or Certificated Statistician does not comply with the requirements of the CPD policy ICC SSA may take any of the following courses of action:

- o Require the Chartered Statistician or Certificated Statistician to follow an approved remedial programme of continuing professional development within a period prescribed.
- o Removal of the Chartered Statistician or Certificated Statistician from the register.

11. DISSOLUTION OF ICC SSA

- ICC SSA may be dissolved by a Special GA for serious and proven motives. The Special GA would be constituted by the quorum of the GA and by at least a 75% majority vote
- In the event of bankruptcy or insolvency, the GA would be responsible for the nomination of a liquidator of all assets in favor of an entity(ies) which pursue the same scopes as ICC SSA in South Africa and decided by the GA by means of two-thirds majority vote.

ICC SSA Chairperson,
Name:

ICC SSA Chief Executive Officer,
Name:

SASA President,
Name:

Signed on this day: ____ of ____ 2013 at: _____